



How to Be a Civil Servant

Martin Stanley

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Although it is seldom recognised as such by the public, the civil service is a profession like any other. The UK civil service employs 400,000 people across the country, with over 20,000 students and graduates applying to enter every year through its fast-stream competition alone.

Martin Stanley's seminal *How to Be a Civil Servant* was the first guidebook to the British civil service ever published. It remains the only comprehensive guide on how civil servants should effectively carry out their duties, hone their communication skills and respond to professional, ethical and technical issues relevant to the job. It addresses such questions as:

How do you establish yourself with your minister as a trusted adviser?

How should you feed the media so they don't feed on you?

What's the best way to deal with potential conflicts of interest?

This fully updated new edition provides the latest advice, and is a must-read for newly appointed civil servants and for those looking to enter the profession – not to mention students, academics, journalists, politicians and anyone with an interest in the inner workings of the British government.



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