



# BASIC ACCOUNTING

*RAJNI SOFAT, PREETI HIRO*

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## **BASIC ACCOUNTING RAJNI SOFAT, PREETI HIRO**

An understanding of the basic accounting is a must for all professionals whether they are associated with accounting or non-accounting jobs. Considering the fundamentals and the practical implication of accounting procedures and methods, the Third Edition of the book has been enlarged further by adding three more chapters on Fund Flow Statement, Cash Flow Statement Analysis and Accounts of Non-trading Concerns. In view of the need of the current business scenario, these topics are introduced to help students learn new dimensions of the subject and to apply it to workplace scenario.

The book is especially designed for the undergraduate students of computer application (BCA) and business administration (BBA). It is also useful for the postgraduate students of business administration (MBA).

### **KEY FEATURES**

Presents simple introduction to topics, accounting methods and techniques.

Incorporates numerous illustrations, tables, flowcharts and diagrams to make the theory easy to understand.

Provides a large number of worked-out examples to help students comprehend the concepts with ease.

Includes chapter-end questions and problems to enhance problem-solving skills of students.

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