



Lo esencial de la gramatica inglesa

L. Sue Baugh

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¿Aturdido por las preposiciones?

¿Abrumado por los verbos auxiliares?

Solucione el enigma de la gramática.

Una guía rápida para personas que tienen dudas sobre la gramática, así como para cualquier persona que esté aprendiendo los fundamentos del inglés, *Lo esencial de la gramática inglesa* incluye un glosario de términos gramaticales y un tratamiento actualizado de las convenciones estilísticas.

Ejemplos fáciles a seguir le aclararán las reglas de la gramática, la puntuación, el uso de mayúsculas, la ortografía, las palabras que se confunden frecuentemente y mucho más. También se han incluido consejos importantes sobre como redactar con brevedad, claridad y precisión.

Una guía útil e indispensable del inglés, *Lo esencial de la gramática inglesa* incluye información sobre:

Lo esencial de la gramática

- Las partes de la oración y sus funciones
- La concordancia entre el pronombre y su antecedente
- Errores comunes en el uso de los tiempos verbales
- El uso correcto de la puntuación
- Los tipos de frase
- Errores a evitar con las preposiciones
- La ortografía y la silabación
- El uso correcto de las mayúsculas, las abreviaturas y los números

Consideraciones estilísticas

- Patrones de frases útiles
- La redacción concisa
- El uso de palabras concretas y específicas para lograr la claridad
- La precisión
- Los saludos y tratamientos personales
- El lenguaje género-inclusivo

Apéndices

- Las partes principales de los verbos irregulares
- Las combinaciones verbo-preposición
- Palabras que se confunden frecuentemente
- Palabras frecuentemente mal escritas

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